

TT Capital Partners Seeks Senior Fund Accountant



Opportunity

TT Capital Partners is seeking a motivated Senior Fund Accountant to join its accounting and finance team. This position will perform diverse fund accounting tasks for TT Capital Partners and may also support corporate accounting functions across the business, providing variety and the opportunity to learn the comprehensive business platform.

The work will involve day-to-day accounting functions, including the reconciliation of ledger accounts, internal and external reporting, working with auditors to satisfy annual and custody audits, assisting tax preparers, general administration, and other back-office activities for the Limited Partnerships, LLCs and other affiliated or similar entities managed by TT Capital Partners.

Responsibilities

- Prepare and post accounting entries, allocate partnership income and expenses, and carry out quarterly close procedures for Fund entities
- Produce financial and investor reporting deliverables including capital calls, distribution notices, quarterly reports and financial statements
- Manage access to and documents published on the investor portal and other data rooms
- Manage transmittance and safekeeping of investments, including quarterly custodian reconciliations
- Manage collection of investor subscription agreements and track contributions
- Calculate and forecast quarterly management fees and partnership expenses
- Maintain financial recordkeeping for all single-purpose entities and year-end capital account allocations in support of Schedule K-1 and tax return processes
- Perform other fund accounting, investor reporting and administrative duties as assigned

Qualifications

- Bachelor's degree in accounting or finance
- Minimum of 4-5 years of accounting experience
- Comfortable in a professional, fast-paced environment
- Accurate, organized and with a strong attention to detail required
- Independent, analytical and developed problem-solving skillset
- Practical working knowledge of Excel combined with strong systems acumen
- Ability to manage multiple projects, self-prioritize and meet deadlines consistently
- High level of discretion and ability to maintain a strict degree of confidentiality
- Clear and confident communicator with developed interpersonal skills

About TT Capital Partners

TTCP is a value-add private equity firm for companies shaping the future of healthcare. We invest in healthcare IT and services companies innovating and disrupting how healthcare is delivered, managed and consumed.

We are a small, close-knit team that values collaboration and mutual respect. Our environment is fast-paced and quickly changing and is well-suited for responsive and adaptable candidates. We also allow for ample independence and autonomy and reward self-starters who are adept at problem-solving and managing multiple responsibilities. And we offer significant workplace flexibility, including a hybrid work environment.

For more information on our firm, please visit www.ttcapitalpartners.com

Additional Qualifications

Candidates who are responsible and well-prepared. This role will be one of the core operators of our business, positioned at the nexus of our team-centric environment, and we are seeking someone who can self-prioritize and manage multiple assignments with minimal oversight. The ideal candidate is well-organized and prepared, a self-starter comfortable running with limited direction, a proactive problem-solver always looking for ways to improve.

Candidates who are comfortable in a dynamic, fast-paced environment. We operate in an environment that is often fast paced, with occasionally competing priorities. We are team players and collaborators, but ultimately everyone takes responsibility over their own work. Successful candidates are those who can operate independently and manage multiple processes and responsibilities.

Candidates who are curious learners and enthusiastic students. We are always challenged to research, ask good questions and problem solve. The ideal candidate relishes in acquiring knowledge and experience by working with top talent, is comfortable wearing multiple hats and excels with a multi-faceted workload.

Candidates who operate successfully in a highly confidential environment. We hold ourselves to a high degree of integrity and respect. We answer to our investors, and that comes with great responsibility and reward. Our investors trust us to be discrete with their private information, and we take great pride and care to protect this discretion.

Candidates seeking meaningful work. The companies we invest in are innovating and disrupting how healthcare is delivered, managed and consumed. Knowing that our work, and the companies we help build, are making a positive impact on healthcare provides a meaningful sense of purpose and satisfaction.

To Apply

To apply, submit your resume to careers@ttcapitalpartners.com.